

# Steps to Register for BC Soccer Referee Clinics

#### Step 1: Search and Register for Course

 To search for a referee clinic, go to <u>http://www.refcentre.com/bc/</u>. Click on the middle search box Search by "Region" only. From the drop down select your "REGION" and click search.



### Step 2: Select Course

 Click on "register" to the right of the course. If the course session is marked "private" you will need the registration "code" to register. Enter the code and click submit.

#	Host	Туре	Start date	End date	Sessions	City	Session	Status	Places available	
892	Langley United	Entry Level	Mar 13, 2017	Mar 15, 2017	3	Langley	Open	Approved	27	Register
890	Metro Womens	Entry Level	Apr 07, 2017	Apr 09, 2017	3	Burnaby, BC	Private	Approved	26	Register
891	Whistler Youth	Small Sided	Apr 23, 2017	Apr 23, 2017	1	Whistler	Open	Approved	24	Register
885	Whistler Youth	Entry Level	Apr 28, 2017	Apr 30, 2017	3	Whistler	Open	Approved	25	Register

## Step 3: Complete student profile information

- Enter registration information for the **STUDENT** who will be taking the course.
- Create a password for Ref Centre please note: the username will be your email address, and the
  password must be unique for Ref Centre.
- If you already have an account in Ref Centre using the same email address (i.e. another referee in the family, sibling, or small sided account etc.), you **MUST** choose a different password, or you will receive an error message.

### Step 4: Approval for Course and Pre-Course work

- Your application for the course will be approved once your registration is completed payment etc.
- Once you are accepted into a course, you can log in at <u>www.refcentre.com</u> to complete any precourse work etc. (Small sided course - there is no pre-course work only a workbook to bring with you to the course. Entry Level course - there is some pre-course study questions to complete online).
- Enter the email and password combination that you had previously chosen (step. 3) to login into Ref Centre. There is a 'forgot password' link there if you need it.
- Once you have successfully completed the course, you will receive an email from Ref Centre asking you to log in and complete the graduation process.